

THIRSK COMMUNITY PRIMARY SCHOOL
Minutes of the Governing Body Meeting held on
Monday 11 December 2017

Present: D Duffey (Chairman), R Chandler (Headteacher), K Wilkinson,
N Kennedy, J Tazzyman

In Attendance: A W Lambert (Clerk)

Apologies were received from: K Wood and L Austen - consent was given to their absence.

Min. No.	Detail	Action
17/135	<u>To Receive Any Declarations of Business Interests</u> There were no declarations of business interests.	
17/136	<u>To Agree the Minutes of the Previous Meeting</u> The minutes of the meeting held on Monday 13 November 2017 had been circulated prior to the meeting. <i>Resolved: With an alteration to minute 17/131 (Y4 to be deleted), that the minutes of the previous meeting be confirmed as an accurate record and signed by the Chair.</i>	
17/137	<u>To Consider Any Matters Arising from the Minutes</u> ➤ KS action plan had been circulated. ➤ JT had met with the Headteacher about pupil premium.	
17/138	<u>To Receive Any Items from the Chair</u> Governor Vacancies It was noted that two applications had been received from parents for the parent governor vacancy (Jayne Cooper / Stuart Mountford). <i>Resolved: That Karin resigns from the Governing Body with immediate effect as parent governor and is appointed as a co-opted governor for a four year period. The two parents could then be appointed to the parent governor vacancies.</i>	
17/139	<u>To Receive the Headteacher's Report / Inspection Dashboard Data</u> <i>Circulated: The Headteacher's Report and Inspection Dashboard Data and the following noted:</i> ➤ Leadership is good and leading different areas of the School Improvement Plan. ➤ Visits had been undertaken by Chris Keeler. He stated that the quality of teaching was good. ➤ Ruth Mason had visit the school to train staff around data and to look at the judgements on EYFS. ➤ Paul Longhen had been invited to the school to undertake training with the Leadership Team. ➤ The school is still a member of North Star TSA. The Headteacher had visited Selby Community Primary School looking at language and communication. ➤ Sports premium funding had doubled to £18,000 for this year. The funding had been invested in more sports coaching targeted around sports clubs and work with the cluster events. This is having an impact with the teams doing really well. The curriculum PE would be re-vamped looking at a new PE scheme. Cluster participation was outlined. ➤ There had been a number of changes with staffing. New	

	<p>appointments had been made to KS1 and Y3/4. A further TA would be appointed to KS1 to support the children with high needs in those year groups.</p> <ul style="list-style-type: none"> ➤ Formal lesson observations had been undertaken. The percentage of good and outstanding teaching was now judged as 93% with 7% still requiring improvement. ➤ Work undertaken on personal development and welfare was outlined. ➤ There had been 681 uses of the behaviour tracker. Children are identified where there are persistent incidents. Bullying data was outlined with two alleged instances. There had been one racial incident involving two victims. ➤ There were no recorded instances of e-safety this term. ➤ There had been five instances of RPI involving two pupils. One was in KS1 and one in KS2. The two children will have new teachers next term. ➤ A one day exclusion had taken place in the Autumn Term. ➤ The number of pupils on roll is static. Nursery numbers were a concern and would be monitored. ➤ Attendance is at 96.5%. There had been a strong start to the year until the sickness bug arrived! Pupil premium attendance data has fallen. ➤ There have been five referrals to Children's Social Care but three from outside agencies. Three families are working with Children's Social Care. DD and JT to be trained as safeguarding governors. ➤ School data analysis will be undertaken this week and shared with Governors at the January meeting. ➤ The School Inspection Dashboard was discussed. This was the document that Ofsted would use to inform their enquiries. There are a lot of positive things around progress including writing, maths with the weakness being reading. KS1 progress is positive. The EYFS data would be available over the next few weeks. <p>Challenge / Questions / Comments:</p> <ul style="list-style-type: none"> ➤ <i>KW asked about the numbers undertaking sport and whether the figures could be broken down into pupil premium children. This was confirmed as this information was available already.</i> ➤ <i>DD asked whether there was a need to show other activities such as music in the data. This information was providing accountability to the sports funding. Music information would be included.</i> ➤ <i>DD asked what could be done to highlight the achievements of the teachers. It was felt than an individual letter to each teacher would be appropriate.</i> ➤ <i>KW asked about the support available for bullying and racial incidents. The Behaviour Policy is used and work with children is undertaken to restore relationships. All information is logged.</i> ➤ <i>KW asked what support the staff receive who have to use RPI. There is an open-door to the Headteacher should this be necessary.</i> ➤ <i>KW asked about the data on unauthorised attendance. The Headteacher explained that these were absences with no good reason. This information to be monitored and repeat offenders to be noted.</i> ➤ <i>JT asked about Breakfast Club attendance. It was noted that the average is 35.</i> ➤ <i>DD asked about pupils arriving in school late. It was noted that some of these are repeat offenders. There would be a general message in the newsletter. In January a 'late gate' would be started. The repeat offenders would need to be targeted. It was</i> 	<p style="text-align: center;">Govs</p>
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	<p><i>suggested that these pupils be offered a place at breakfast club.</i></p> <ul style="list-style-type: none"> ➤ <i>DD suggested that the formalised agreement with the Community Hall should be reviewed in view of parking issues.</i> ➤ <i>DD stated that the high achievers were not doing as well as they should be and there was an issue with boys. Reading is also an issue and would be focussed on moving forward.</i> ➤ <i>DD asked about the tracking of the cohorts. This was now being recorded and tracked throughout the school.</i> 	
17/140	<p><u>To Agree Policies</u> <i>The following policies were circulated:</i></p> <ul style="list-style-type: none"> ➤ <i>Child Protection Policy – standard NYCC policy - agreed</i> ➤ <i>Online Safety Policy – to be reviewed</i> ➤ <i>Code of conduct for Governors – next meeting</i> ➤ <i>Budget Management Policy - agreed</i> ➤ <i>Administration of Medicine – next meeting</i> ➤ <i>In-year Fair Access – next meeting</i> ➤ <i>Leave Policy – next meeting</i> ➤ <i>Charging and Remission Policy – next meeting</i> ➤ <i>Complaints Policy – next meeting</i> ➤ <i>Access to Education for Pupils with Medical Needs – next meeting</i> <p><i>Challenge / Questions / Comments:</i></p> <ul style="list-style-type: none"> ➤ <i>DD asked about an e-safety governor. Chair and Vice-Chair to undertake this role. The policy would need to be changed to reflect the issues that were illegal as well as unacceptable. The statements regarding social media to be reviewed.</i> ➤ <i>The timeline in the budget management policy was outlined and noted. This would mean a change in the focus of the governing body meetings to fit in with the budget timeline.</i> 	
17/141	<p><u>To Consider School Improvement</u> <i>Circulated: The LA record of visit.</i> All school judgements had been ratified by the LA and the report was very positive.</p>	
17/142	<p><u>To Consider the Revised Budget</u> This item would be discussed at the January meeting.</p>	
17/143	<p><u>To Consider Governor Training</u> Introduction to Governance – new governors to be asked to attend. LA governor training programme for the Spring term was outlined including School Improvement Network meetings for Governors. JT and KW to attend the Governor SIN at Allerton Court Hotel.</p>	<p>RC</p> <p>JT/KW</p>
17/144	<p><u>To Consider Health & Safety/Safeguarding</u> Safeguarding had been discussed as part of the Headteacher's report.</p>	
17/145	<p><u>To Receive Any Correspondence</u> There was no correspondence to note.</p>	
17/146	<p><u>To Confirm the Date of the Next Meeting</u> Monday 8 January 2018 at 7.00 pm.</p>	<p>ALL</p>

There being no further business the meeting closed at 9.00 pm.

11 December 2017