

# Thirsk Community Primary School



Hambleton Place  
Thirsk  
North Yorkshire  
YO7 1SL  
01845 524349



## Welcome to Thirsk Community Primary School

Thirsk Community Primary School prides itself in providing a happy, safe, secure and supportive learning. Our website and this prospectus will give you some information about our school so that you gain a good idea of what our school is like.

Our aim is to bring learning alive for all the children and to make learning as relevant, exciting and as stimulating as possible. We value the strengths that each child has and develop them, providing support and encouragement along the way.

Our School motto “care and education for life” is intrinsic to how we work. We are very proud of our school community. If you would like to visit us to see us in action, we would be delighted to show you around.

Headteacher

Mr R Chandler BEd Hons NPQH

Telephone: 01845 524349

Email:

[admin@thirsk-pri.n-yorks.sch.uk](mailto:admin@thirsk-pri.n-yorks.sch.uk)

Hambleton Place

Thirsk

North Yorkshire

YO7 1SL

[www.thirsk-pri.n-yorks.sch.uk](http://www.thirsk-pri.n-yorks.sch.uk)

## Support Staff—Classroom

Learning Mentor

Mrs N Kennedy

Learning Champions

Mrs L Trzeciak

Mrs S Valentine

Mrs S Wallace

Mrs M Warriner

Teaching Assistants

Mrs G Bowen

Mrs K Wilkinson

Mrs S Bendelow

Miss L Bryan

Mrs T Chapman

Mr M Challenger

Mrs D Clark

Mrs M Cooke

Mrs S Hudson

Mrs A Norfolk

Mrs V Twinn

## The School Staff

### Teaching Staff

Mr R Chandler

Headteacher

Mrs J Wilson

Deputy Headteacher

Mrs P Durrans

Nursery

Mrs K Porritt

Reception

Mrs M Burrell

Reception/Year 1

Miss A Shepherd

Year 1

Miss E Cullis

Year 2

Mrs L Moores and Miss S Roe

Year 3

Mrs J Bullock and Mrs S Collier

Year 3

Mrs J Atkinson and Mrs J Wilson

Year 4

Mrs L Turner

Year 5

Mrs C Entwistle

Year 6

Mrs L Sinton

PPA

### Office Staff

Mrs V Pinkney

School Business Manager

Mrs V Millward

Clerical Assistant

Miss A Trenholme

Clerical Assistant

Mrs E Walker

Clerical Assistant

EMS Staff

Lead Teacher

:

Specialist Teacher:

Miss C Sawyer

Home Teacher:

Mrs N Walker

Parent Support Advisor

Mrs S Price

Clerical Assistant

Miss K Graff-Andersson



What is an Enhanced Mainstream School?

Thirsk Enhanced Mainstream School is one of 9 Primary Schools across North Yorkshire that has a Specialist Team developed to meet the needs of children experiencing Social, Emotional and Behavioural Difficulties (SEBD). We are part of Thirsk Community Primary School. Our school is inclusive of all children, and the EMS enables us to provide access to education for children who are temporarily unable to attend their home school because of physical illness, injury or emotional needs.

Where are We?

We are located centrally in Thirsk Community Primary School and are able to offer support to forty two primary schools along the A19 corridor. Our enhanced school forms part of a network, commissioned and coordinated by the North Yorkshire Children and Young People's Services. Enhanced Mainstream Schools for SEBD form part of the Education and Skills Service.

What Do We Do and the Principles of an Enhanced Mainstream School

The purpose of an EMS school is to assist in building the confidence, competence and capacity of our cluster schools to meet the needs of pupils who are not making progress due to social, emotional and behavioural needs. In addition to providing tailored in-reach support for pupils with severe and complex needs. As part of this remit, we work with staff at Thirsk Community Primary School so that inclusion techniques across the school are at the leading edge of current practice and so that we may become an exemplary school for the schools that we support. This involves working closely with all teachers and support staff to deliver guidance and training.

The staff of Thirsk EMS can offer a variety of outreach support to our cluster schools based around the requirements of pupils with SEBD needs, who may require additional and different support to make progress in a mainstream school environment..



## The School Day

Begins at 8.50 a.m.

Morning Break is from  
10.30—10.45 a.m.

Lunch time starts at 12  
noon for Key Stage 1 and at  
12.15 for Key Stage 2

Afternoon Break for Key  
Stage 1 only is from 2.35 to  
2.45 p.m.

School finishes at 3.15 for  
Key Stage 1 and at 3.20 for  
Key Stage 2



## Admissions

Children are currently admitted into main school on a single intake - September. Places are provided for the children who live in the area normally served by the School. Requests for such places from parents of pupils living outside the normal area can only be considered after 'normal area' preferences. Priority for places follows the LEA Admissions Policy (details available from School).

Further information and access to the electronic admissions form are available at:

<http://www.northyorks.gov.uk/article/23539>

## Nursery Admissions

Your child may start nursery in the term after his/her third birthday.

This will be dependent on available places.



## Kitchen Staff

Mrs S Burton

Mrs L Christon

Mrs E Almond

Mrs T Newcombe-Bland

## Mid-day Supervisors

Miss Z Brewster

Mrs L Coyne

Mrs D Harrison

Mrs T Hayton

Mrs J Stokell

Mrs L Webster

## Play Leaders

Mrs S Bendelow

Mrs T Chapman

Mrs A Norfolk

## Caretaker

Mrs D Young

## Cleaner

Mrs B Neads

## Lunchtimes

Children having a school meal or a packed lunch are cared for by a team of Supervisory Assistants in the dining hall and Teaching Assistants who assist in directing play during the lunch break. This is under the direction of the Headteacher. Meals are freshly prepared in the school kitchen, each day there is a choice of main courses and sweets.. The menu is available on the school website and in addition we run a series of special meals to celebrate specific occasions. Meals cost £2.10 per day.

Payments for meals need to be made in advance and the school uses an online payment system which can be accessed at

<https://www.parentpay.com//>

Please contact the school office for a log in and password.

In addition to the Universal Free School Meals for Keys Stage 1 pupils free school meals are available to children whose parents receive certain benefits. For further details and an application form please contact the school office or look on the NYCC website at

<http://www.northyorks.gov.uk/article/25811>

Children who stay at school for lunch are not allowed to leave the premises without a written request from a parent or the permission of the Headteacher.



## School Governors:

### Chair of Governors

Mr D Elders

### Vice Chair of Governors

Mrs N Stimson

## Parent Governors:

Mr L Austen

Mr P Miller

Mrs K Wilkinson

## Local Authority Governor

Mr D Duffey

## Co-opted Governors:

Mrs C Moore

Mr J Tazzyman

Mrs K Teagle

Mrs L Trzeciak

Mr K Wood

## Staff Governors

Mr R Chandler (Headteacher)

Mrs P Durrans

## Clerk to the Governors

Mrs A Lambert

## The Governing Body

Further details of the Governing Body can be found on the school website. If you would like a printed copy of this information please ask the school office.

The Governors can be contacted via the School Office.

### Roles and Responsibilities:

Pupil Premium—Mrs Stimson

Sports Premium—Mr Austen

Safeguarding—Mr Elders

Health and Safety—Mr Wood

SEN/EMS—Mr Duffey

Attendance and Behaviour—Mrs Wilkinson

Assessment—Mrs Stimson

SPAG and Guided Reading—Mr Elders

SMSC—Mrs Trzeciak

Quality of Teaching— Mr Tazzyman

Early Years—Mrs Teagle





The school uses the Rigby Star Reading Scheme in both Key Stage 1 and Key Stage 2. This is supplemented by a broad range of individual reading books which children take home to read.

The school has at least one P.C. and an Interactive whiteboard in each classroom.

The school has an ICT suite with 18 P.C.s and a suite of 20 laptops. In addition we have 16 Learnpads.

Computers are linked via a school network system and there is a robust security system in place which filters access.

### The School Curriculum

The whole curriculum encompasses the whole range of experience and opportunities available to pupils. Our task is far more than pupils' intellectual and physical development. We must address their spiritual, moral, social and cultural development. The whole curriculum provides a vehicle for this, sometimes directly but sometimes indirectly through the 'ethos' of our school—its character, values, quality of relationships and overall approaches to the management of teaching and learning. In terms of areas of learning, the whole curriculum encompasses the subjects of the National Curriculum together with Religious Education, P.S.H.E.C. (Personal, Social, Health, Education and Citizenship) and extra curricular activities.

The Core subjects of the National Curriculum are:

English, Maths, and Science,

Other Foundation Subjects:

History, Geography, Art and Design, Music, Design Technology, Physical Education, Languages (French) and Computing.

We are also required to teach Religious Education.

Full details of our policies on the above subjects can be found in the Policies section of our school website and there are links on this page to Ofsted and DfE performance tables.

If you would like this information in a printed form please ask at the school office.





Link to our Ofsted report

<http://reports.ofsted.gov.uk/inspection-reports/find-inspection-report/provider/ELS/121365>

Link to the DfE School Performance Tables

<http://www.education.gov.uk/cgi-bin/schools/performance/school.pl?urn=121365&qtype=PCON>



## Key Stage 2 Results 2015

### Percentage of pupils who achieved Level 4 or above in reading, writing and maths:

Reading 78%

Writing 83%

Maths 83%

Percentage of pupils that achieved Level 4 in reading, writing and Maths: 70%

### Percentage of pupils who improved by two or more levels in reading, writing and maths between Keystage 1 and Keystage 2:

Reading 90%

Writing 90%

Maths 86%

### Percentage of pupils who achieved level 5 or above in reading, writing and in maths:

Reading 26%

Writing 22%

Maths 35%

### Nursery Times:

Mornings—Monday to Friday:  
8.40 a.m.—11.40 a.m.

Afternoons—Monday to Friday :  
12.30 p.m.—3.30p.m.

There is a Nursery Lunch Club available to all Nursery Children which runs from 11.40 a.m. until 12.30 p.m. This costs £2.00 per session and the children can bring a packed lunch or have a hot meal cooked by the school kitchen at the reduced price of £1.60



### The Nursery

Thirsk Community Primary School is situated in Hambleton Place alongside the Children's Centre. Within the school the Nursery and Reception are housed in the Foundation Unit. Please feel free to contact us. We have an open door policy in Nursery and everyone is very welcome to come and talk to us with questions, requests for information or to discuss any concerns you may have regarding your child.

We will always make time for you.

We have an experienced nursery team who ensure that all the children are supported and are able to achieve their very best. Staff have regular team meetings to plan your child's learning and development. We work as part of the wider multi-agency team to support all the children, and to "Get it right for every child". We have strong links with the health visitor, school nurse and other support services should families and children require this level of help. On occasion we have secondary school and other students completing work experience and placements within the nursery. The nursery is very much part of the primary school and we ensure that nursery pupils take part in many of the school activities. We use the gym hall, go to singing practice, have lunch in the hall (Nursery lunch club) and we use the playing fields at the front of the school for games, activities and our all important sports day.



### Extra Curricular Activities include:

Dance

Football

Dodgeball

Multisports

Code Club

Glee Club

Fitness

Netball

Please look on our website under School Information/Clubs for the most up to date information or ask at the School Office.

Some clubs are seasonal and some take place at lunchtime, others after school.

### School Uniform

The school colours are red and grey and if parents wish uniform which has the school badge embroidered on, this is available.

There is a small stock of uniform available in school or it can be purchased directly from

[www.school-shop.co.uk](http://www.school-shop.co.uk)

Or

<http://www.clothingattesco.com/thirsk-community-primary-school/invt/121365>

**PE Kit** is a white T-shirt and black shorts. Gymnastics and dance are done in bare feet, whilst for outdoor activities, trainers or special footwear (e.g. football boots) should be worn. It is important that separate footwear is brought to school for outdoor games. In cold weather we advise you to let your child bring some warm sports clothing such as a sweatshirt or tracksuit for outdoor games.

We rely on your co-operation in ensuring that your child **does not wear jewellery** for school, especially during PE lessons.

### School Teams

We have a tradition of a team system named after four local abbeys: Jervaulx (Red), Byland (Blue), Rievaulx (Yellow) and Fountains (Green). When children enter the school they are allocated a place in one of these teams in such a way that numbers are evenly distributed but taking into consideration team placings of elder brothers or sisters.



## Breakfast Club

School runs a breakfast Club which operates from 7.45 am until school opens at 8.55 a.m

The charge is £3.00 per session and includes

Drinks:

Water

Fruit Juice

Milk

Cereal—a variety of breakfast cereals and toast with spread, jam or marmalade

Booking and consent forms are available from the school office or can be downloaded from the school website.

The Breakfast Club is run by our Learning Mentor Mrs Nicola Kennedy. It is staffed with school teaching assistants:

Mrs Melanie Cooke

Mrs Alison Norfolk

Mrs Sally Valentine

## Homework

In the primary years the development of reading skills is of vital importance. It is in this area where we hope much “homework” will take place and parents have a valuable part to play. All evidence shows that children whose parents help with reading at home become more able readers.

In addition to reading, we ask children to do homework such as learning spellings, letter sounds, number bonds, multiplication tables, to do handwriting practice, extension or completion of lesson work and to undertake “finding out” assignments. There may also be occasions when it is appropriate to give individual pupils specific homework tasks; for example, a child may be receiving extra help with an area of learning or he/she may need to “catch up” after a period of absence. If you would like to find out more about these homework tasks the class teachers will be very happy to help.

If a pupil is at home for a significant period of time owing to illness, parents may ask if some work could be sent home and teachers are always happy to help in this way.





## Medical and Dental Care

The School Nurse (assisted by Health Care Assistants) carries out a range of selective health appraisals in consultation with parents, health visitors and teachers.

Administering medicines to children is the responsibility of parents, not the school. If it is essential that a child takes medicine during the day, parents must contact the school office to complete the relevant forms. Some children may need to administer their own medicines e.g. those with asthma. Again we ask that forms are completed to allow this to happen.

Over the counter medicines are never administered in school.

All medicines must be brought into school by an adult and will only be returned to an adult, who must sign them out.

## Parental Partnership

It is important that parents are involved for two main reasons. The first is that they have a right to know what goes on in their child's school and the right to any guidance they can be given about the support they can offer the school. The second and more important reason, as shown by experience, is that when parents and teachers work in a co-operative partnership, the child benefits..

One of the areas of involvement we encourage is the promotion of enjoyable reading experiences at home. What is really needed is a partnership in which parents and teachers work closely together. In this way parents can become familiar with methods used in school and teachers will be aware of any difficulties which arise with reading at home. Most importantly, the children will benefit ways in which parents can help is given at annual meetings for parents whose children are due to enter school. There are obviously a variety of other possibilities for parental involvement but perhaps the most valuable way in which parents can help is by talking to and listening to their children and widening their experience of the world around them.

There are also opportunities for parents to become more actively involved in the life of the school. Some parents come in to help in the classrooms with such things as art and technology activities, reading, maths games and computer work. Some help on swimming days accompanying classes on their walk to the swimming baths or by joining us on environmental walks or educational visits.

All parents are invited to our "Friends Association" open meetings held each term and there is the opportunity to join the Association Committee and assist with fund raising activities. Each year, through the hard work of the committee and the help of a great number of parents and friends, considerable sums of money are raised which are used to provide additional resources for the school.

## Child Protection

The school recognises and accepts that teachers, along with other adults associated with the school, because of their unique position, are well placed to observe children and note any emotional, behavioural or physical signs which may be suggestive of child abuse or have concerns about their care. We also recognise that the relationship between teachers, pupils and parents, which foster respect, confidence and trust, can lead to the disclosure of abuse.

Recognising the necessity of good relationships with parents of children in its care and attempting to preserve these wherever possible, the school, however, acknowledges that the child's protection is paramount. The Headteacher has been nominated as the Designated Teacher for Child Protection in our school and he works closely with Education Officers and Social Services in carrying out our statutory duties and adheres to the procedures that must be followed.

Safeguarding and promoting the welfare of children is our main aim. The nominated Governor for Child Protection is the Chair of Governors.

## Special Educational Needs

Our SEN policy can be found on our school website at [thirsk.eschools.co.uk](http://thirsk.eschools.co.uk)

If you require a paper copy please ask at the school office.

Parents are fully consulted at all times. Their involvement and support is of great importance. Their views are valued, communication being both informal, through calling in to see the classteacher and more formal as parents are invited to regular reviews.

## Access to Education, for children with medical needs.

Our access to education for pupils with medical needs can be found on our school website at

[thirsk.eschools.co.uk](http://thirsk.eschools.co.uk)

If you require a paper copy please ask at the school office.

We aim to support children with medical needs through early identification and intervention. This is developed through a close working relationship with parents/carers, LEA, health, social and specialist teaching services., where appropriate. Together we aim to provide continuity of education provision for children who are unable to attend school due to their medical needs.

## Changing your Child's name

It is not possible to use any name other than your child's legal name in school. If you wish to change your child's surname school can only make the change if it is satisfied that you have the legal right to do so which includes having obtained the necessary consents from anyone whose rights may be affected.

Please consult the school office if you require further information.

development of reading skills is of vital importance. It is in this area where we hope much 'homework' will take place and parents have a valuable part to play. All evidence shows that children whose parents help with reading at home become more able readers. We have produced a booklet called 'Helping Your Child With Reading' which is available upon request free of charge from the school office.

In addition to reading, we ask children to do homework such as learning spellings, letter sounds, number bonds, multiplication tables, to do handwriting practice, extension or completion of lesson work and to undertake 'finding out' assignments. There may also be occasions when it is appropriate to

## Sports Premium

The school receives Sports Premium funding from the Government which is used to provide lunch time sports activities, to subsidise out of school sports clubs, to pay for transport to sports matches and activities and to buy in the services of the cluster sports co-ordinator who arranges inter-school matches and training activities.

Details of the funding received and how it has been used can be found on the school website.

## P.E. and Sport

Our Physical Education programme provides a variety of experiences which help to develop physical competence, skill, confidence and physical development. Children are given the opportunity to be creative, competitive and to face up to different challenges as individuals and in groups and teams.

Through Physical Education we promote attitudes towards active and healthy lifestyles.

We hold an annual Sports Day for all children and we also arrange matches against other schools and have inter-school competitions in a variety of sports.

We use specialist Sports Coaches to provide the children with expert tuition. Classes in school and as out of school clubs include:

Athletics

Cricket

Cross Country

Dance

Football

Gym

Multi-Sports

Netball

Rugby

Table Tennis

The school holds the Sainsbury Bronze Award for Sport.

Further details can be found on the school website or at

<https://www.yourschoolgames.com/your-school/profile/slug/thirsk-community-primary-school>

A comprehensive selection of school policies are available on the school website. These include the:

SEN Policy,

The School Behaviour policy

Curriculum policies.

Charging and Remissions policy

Health and Safety policy

Child Protection policy

Complaints policy

The link is:

<http://thirsk.eschools.co.uk/website/policies/2049>

If you require these in a printed form please ask at the school office.

P.S.H.E.C.

We aim to provide pupils with accurate information about health matters, to help them clarify the attitudes and values which influence health choices and to promote the acquisition of healthy lifestyle. P.S.H.E.C. is taught in a cross curricular manner. Some elements are taught through the National Curriculum subjects, some are taught separately whilst the everyday life of the school—its ethos—has an important part to play.

Our PSHE curriculum provides a comprehensive range of learning opportunities to help children grow and develop as individuals and as members of families and social and economic communities.

It aims to equip our pupils with the knowledge, understanding, attitudes and practical skills to live healthy, safe, productive, fulfilled and responsible lives.

The curriculum also develops pupils' sense of citizenship and social and emotional aspects of learning.

Sex Education

In developing our programme we have consulted widely with staff, governors and parents. The duty to encourage pupils to have “due regard to moral considerations and the value of family life” underpins our approach.

The school's policy on sex and relationships can be found on the school website at

<http://thirsk.eschools.co.uk/website/policies/2049>

If you require a printed copy please ask at the school office.





At Thirsk C P School we actively promote the fundamental British Values of

Democracy

Rule of Law

Individual liberty

Mutual respect and tolerance of different faiths and beliefs.



Following a flag design workshop, we voted for our school's contribution to the Parliament Flag Project.

Our School's Golden Rules

We have kind hands and feet

We follow instructions first time

We care for everyone and share

We look after property

We use language that doesn't hurt or upset

## Promoting Fundamental British Values at Thirsk

### Community Primary School

*'All maintained schools must meet the requirements set out in section 78 of the Education Act 2002 and promote the spiritual, moral, social and cultural (SMSC) development of their pupils. Through ensuring pupils' SMSC development, schools can also demonstrate they are actively promoting fundamental British values.'*

DfE November 2014

#### Democracy – making decisions together

We develop our understanding of the democratic process by having our voices heard through school council. Class representatives are elected annually by ballot, following hustings. Our School Council meets regularly to work on projects which the school community has brought to their attention. In addition, we vote for team captains and regularly experience decision-making by holding class votes on topics such as which class book to read, or the charities for which we'd like to fund raise.

#### Rule of law – understanding that rules matter and keep us safe

We learn to understand that laws and rules are important aspects of our lives. We all know our school's Golden Rules and understand that with them, they bring rights and responsibilities, as well as consequences when they are broken.

Regular visitors to school such as the Police and Fire Services help reinforce our understanding that the rule of law is there to protect us and keep us safe and free from harm.

#### Individual liberty – freedom for all

As a school, we value the freedom we have to make choices and encourage our pupils to develop the ability to make reasoned and well-considered choices for themselves through our PSHEC lessons and E-safety teaching. In assembly, we hear about other places in the world where people do not enjoy the same liberties as ourselves. Pupils are encouraged at all times to value their freedom of choice, and to appreciate that in order to keep themselves safe, they should exercise it responsibly.

#### Mutual respect and tolerance of those with different faiths and beliefs – treat others as you would like to be treated.

Through our learning in PSHEC, RE, Collective Worship and our behaviour code, we encourage all pupils to treat others as they would like to be treated themselves. Our anti-bullying policy and practice supports pupils in understanding and valuing individual differences, whilst our By-stander code ensures that pupils understand their **responsibility** to address issues such as bullying. Our use of Restorative Practice in resolving conflict encourages pupils to develop mutual respect and tolerance of others. We exploit opportunities from within our school community to learn about other cultures and their traditions, e.g. from our Eastern European and Fijian families, Tour de Yorkshire. In addition, we invite visitors to share their beliefs and faith with us, e.g. Nepalese children. Our 'Window on the World' assemblies which are planned and led by pupils provide opportunities for pupils to raise awareness on topics of their own personal interest.

## Safeguarding Links:

Thirsk Community Primary School's child protection policy:

<http://thirsk.eschools.co.uk/website/policies/2049>

The official government document on the Prevent strategy:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/97976/prevent-strategy-review.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/97976/prevent-strategy-review.pdf)

## Prevent Strategy

As part of Thirsk Community Primary School's commitment to safeguarding and child protection we fully support the government's Prevent Strategy.

The Prevent strategy is a government strategy designed to stop people becoming terrorists or supporting terrorism.

It responds to the ideological challenge we face from terrorism and aspects of extremism and the threat we face from those who promote these views.

It provides practical help to prevent people from being drawn into terrorism and ensure they are given appropriate advice and support.

It works with a wide range of sectors (including education, criminal justice, faith, charities, online and health).

## E-Safety

E-safety is an important part of our safeguarding procedures and we have a robust and secure system in place provided by North Yorkshire County Council's Schools' ICT department.

We can only be successful in keeping children safe online if we work with parents to ensure the e-safety message is consistent. It is important that parents talk to their children about e-safety about how to keep safe online and the safety guidance they need to follow.

We have leaflets and links on our school website which will give you further guidance. If you have any concerns please do not hesitate to contact us.



## HOLIDAY DATES 2015/ 2016

### SUMMER HOLIDAY

Re-open morning of Tuesday 8<sup>th</sup> September (7<sup>th</sup> September Staff Training Day)

### AUTUMN HALF TERM

Close normal time Friday 23<sup>rd</sup> October

Re-open morning of Monday 2<sup>nd</sup> November

### CHRISTMAS HOLIDAY

Close 2.30 p.m. Friday 18<sup>th</sup> December

Re-open morning of Tuesday 5<sup>th</sup> January  
(4<sup>th</sup> January Staff Training Day)

### SPRING HALF TERM

Close normal time Friday 12<sup>th</sup> February

Re-open morning of Monday 22<sup>nd</sup> February

### EASTER HOLIDAY

Close 2.30 p.m. Friday 24<sup>th</sup> March

Re-open morning of Tuesday 12<sup>th</sup> April

### MAY DAY

Closed Monday 2<sup>nd</sup> May

### SPRING BANK HOLIDAY

Close normal time Friday 27<sup>th</sup> May

Re-open morning of Monday 6<sup>th</sup> June

### SUMMER HOLIDAY

Close 2.30 p.m. Friday 22<sup>nd</sup> July  
(25<sup>th</sup> and 26<sup>th</sup> July Staff Training Days)

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